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| Mechanical Engineering Undergraduate AdvisingRooms 204/205 R.L. Smith Building (ME-EM)Walk in or by appointment 906.487.2564**Fall and Spring hours M–F: 8:00 a.m. – 5:00 p.m.****Summer hours\* M–F: 8:00 a.m. – 4:00 p.m.****\* Summer advising hours are subject to change due to advisor commitments with summer programs and prospective student visits.** **\* Please email or call ahead to check if an advisor is in the office. Advising resources (e.g. charts, HASS elective sheets) are available outside of the advising offices.**  Advising Reminders:* See **Academic Calendar** for important dates
* Complete **Application** **for Graduation** online two semesters prior to graduation
* Graduating next semester? See academic advisor for  **Degree Audit**

Links* [Enterprise](http://www.enterprise.mtu.edu/) (link ok)
* Enterprise Engineering Design Verification form
* [First Year Engineering - Engineering Fundamentals](http://www.geneng.mtu.edu/)
* Engineering GPA – ECOA concentration
* [Registrar’s Office](http://www.mtu.edu/registrar/)
* BanWeb
* Michigan Tech online
* [Degree Audits](http://www.mtu.edu/registrar/students/major-degree/) (DARS)
* [Minors](http://www.mtu.edu/registrar/students/major-degree/minors/audit/)
* [Certificates](http://www.mtu.edu/registrar/students/major-degree/certificates/audit/)
* Additional degree/double majors
* [Fundamentals of Engineering Exam](http://www.ncees.org/)
* [Senior Capstone Design](http://www.me.mtu.edu/senior_design/)
* [International Programs and Services](http://www.mtu.edu/international/) **(**LINK ok**)**
* [Career Services](http://www.career.mtu.edu/)
* [Undergraduate course descriptions](https://www.banweb.mtu.edu/pls/owa/stu_ctg_utils.p_online_all_courses_ug#MEEM) (add LINK)
* [Graduate course descriptions](https://www.banweb.mtu.edu/pls/owa/stu_ctg_utils.p_online_all_courses_ug#MEEM) (add LINK)
* Graduate School (add link to www.mtu.edu/gradschool/)
* Senior rule
* Dean of Students
* Counseling and Wellness Services
* World Cultures language option

 FAQS[Waiver forms and who has to sign](http://blogs.mtu.edu/jmdonahu/2010/06/29/where-can-i-get-a-waiver-form-and-who-has-to-sign-it/) [How to join an Enterprise](http://blogs.mtu.edu/jmdonahu/2009/11/24/how-to-join-an-enterprise/)Change major or add a minorTransfer credits from other schoolsRepeating a courseFeeling stressed – what can I do?Course section at capacity – who to contactME versus MET? |

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| http://www.me.mtu.edu/advising/Danise_2008a.jpg | ****Danise Jarvey****Senior Engineering Academic AdvisorContact dnjarvey@mtu.edu |
| http://www.me.mtu.edu/advising/Towles_Ryan2.jpg | ****Ryan Towles****Academic AdvisorContact ratowles@mtu.edu  |

 Most Downloaded* [BSME flowchart](http://www.me.mtu.edu/academics/undergrads/2010/BSMEFlowchart.pdf)
* B[SME-Enterprise flowchart](http://www.me.mtu.edu/academics/undergrads/2010/BSMEEnterpriseFlowchart.pdf)
* [Technical Electives](http://www.me.mtu.edu/academics/undergrads/Technical_Electives2010-11.htm)
* [HASS Distribution courses](http://www.mtu.edu/registrar/pdfs/HASS%20Distribution%20List%2010-11.pdf)
* Co-curricular activities
* [Special Approval/Restriction Waiver](http://www.mtu.edu/registrar/pdfs/Restriction.pdf)
* Academic planning worksheet
* [Curriculum Add/Drop form](http://www.mtu.edu/registrar/pdfs/curriculum_add_drop_form.pdf)
* [Graduation Application](http://www.mtu.edu/registrar/students/major-degree/)

RSS Feed [Academic Calendar](http://www.mtu.edu/registrar/students/calendars/academic/%20) [Occupational Outlook Handbook](http://www.bls.gov/oco/ocos027.htm)**Bureau of Labor Statistics** web page about jobs and careers for engineers. See the [Occupational Outlook Handbook](http://www.bls.gov/oco/ocos027.htm). |

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